

### Welcome to Bluebonnet Electric Cooperative

Bluebonnet Electric Cooperative Inc. was incorporated in 1939 as the Lower Colorado River Electric Cooperative. The name was changed to Bluebonnet Electric Cooperative, Inc. in 1964 to enhance a separate identity from the Lower Colorado River Authority (LCRA).

Bluebonnet is one of the largest electric cooperatives in Texas, with a 3,800 square mile service territory, which includes all or part of 14 counties, serving more than 120,000 meters. Five Member Service Centers are located throughout Bluebonnet's service territory to assist members with issues ranging from bill payment to service installation. A distribution cooperative, Bluebonnet purchases most of its power wholesale from LCRA. Bluebonnet operates and maintains over 12,000 miles of distribution lines. The organization owns 26 substations and purchases power at 22 additional substations owned by LCRA.

Bluebonnet provides this packet to all developers and their agents and it should be used as a guide in planning the installation of electrical equipment for receiving electrical power from Bluebonnet's distribution system.

The information presented is subject to change and will be revised periodically to reflect any changes which may develop. Please refer to our website at <u>bluebonnet.coop</u> for any additional information as well as an online source of this packet.

We look forward to working with you as your electrical provider.

Thank you,

Bluebonnet Project Coordination Staff

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# **Development Information Request Form**

SUBDI	VISION or PROJECT NAME:			
LOCAT	TION OF PROJECT:			
DEVEL	OPER'S NAME:			
REPRE	SENTED BY:		PHONE:	
			E-mail:	
MAILI	NG ADDRESS:			<u> </u>
ENGIN	EERING FIRM:			
REPRE	SENTED BY:		PHONE:	
			E-mail:	
TYPE (	OF PROJECT:	SECTION	NUMBER OF LOTS	TOTAL LOTS
	all that apply)	(Insert Section #)	(In this section)	
	RESIDENTIAL	(	()	(
	APARTMENTS			
	MOBILE HOME/RV PARK			
	COMMERCIAL			
	OTHER			
(911) A Estimat	jurisdiction(s) and entities in which a ddress of Development ed number of units to be constructed ated total project completion date uilder & Contact Person	and occupied with	in the first 12 months.	
OTHER	R UTILITY PROVIDERS (Company	y Name)		
	WATER			
	GAS (YES or NO)			
	CABLE			
	TELEPHONE			
	EXPECTATIONS: (Check All That LIFT STATION/WASTE WATER WATER WELL			
	HOME SIZES FROM	ТО	SQ FT.	
	AMENITY CENTER, PARKS, CL	UB HOUSE		
	COMMERCIAL SITES WITHIN I	DEVELOPMENT		
	STREETLIGHTING – Responsible	e party for monthly	lighting charges	
	IRRIGATION SYSTEMS			
	OTHER:		_	

Upon completion of this form, please return via fax to (979)542-4150, attn: Project Coordination.

By signing this form, you are acknowledging receipt and understanding of this packet and you agree to abide and comply with all requirements and policies within.

Developer / Agent / Owner

### **Developer's Checklist**

#### **Responsibility of Developer:**

- □ Developer must fill out a Development Information Request Form and submit to Bluebonnet along with design fee if required.
- Developer is responsible for confirming all Bluebonnet easement requirements with Bluebonnet prior to platting.
- □ Developer must have an engineering firm submit preliminary plan of development in digital (AutoCAD) format to Bluebonnet Engineering Department. These plans must include streets, wet utilities, grading plans, and streetlight locations (if required) as well as any other utilities planned for said development.
- □ A design/re-design fee could be required either prior to or following the design process as a result of any changes to design out of original scope of project. This decision will be made at the discretion of Bluebonnet on a case by case basis. These fees are non-refundable and are subject to revision at Bluebonnet's discretion.
- □ Prior to Bluebonnet construction, two (2) hard copies of the approved plat must be submitted.
- Developer must provide and install all underground conduits at road crossings in the designated location per Bluebonnet Crossing Plans and if applicable, all electrical conduits in designated locations per Bluebonnet Construction Plans (see Bluebonnet Specifications in this packet). \*\*If project design includes overhead primary lines and transformers in conjunction with underground meter pedestals, Developer may install road crossings ONLY. Bluebonnet contractors shall complete installation from road crossings to point of termination and this labor and material will be figured into the respective Contribution In Aid of Construction (CIAC).\*\*
- □ Developer is responsible for following Bluebonnet inspection policies and procedures prior to and during conduit installation if using his own contractor (see Page 7).
- □ Property pins must be set and clearly visible at all lot corners, at developer's expense, prior to Bluebonnet commencing construction.
- Developer is responsible for submitting contribution-in-aid of construction to cover Bluebonnet's construction costs prior to Bluebonnet commencing construction.
   Bluebonnet's construction department will contact developer to communicate planned construction start date and duration following project being released for scheduling.
- Developer is responsible for all right-of-way clearing and grubbing to Bluebonnet specifications. Bluebonnet will clear the right-of-way for proposed overhead facilities for an additional charge to be quoted should developer choose this option. See attached Bluebonnet Specifications.
- Developer is responsible for ensuring conduit contractor and/or subcontractor adherence to all Bluebonnet Construction Specifications at all times.
- □ Developer to provide ALL materials necessary for the conduit system he installs for his Bluebonnet Underground System. Bluebonnet will own these materials after proper installation is certified by a Bluebonnet Inspector.

### **Developer's Fees and Information**

### **Development Fees**

- 1. A design/re-design fee of could be required either prior to or following the design process should the project change dramatically from its original scope. This decision will be made at the discretion of Bluebonnet on a case by case basis. These fees are non-refundable and are subject to revision at Bluebonnet's discretion.
- 2. Every request for design and every alteration to all scopes for design services may be considered as an individual request and, therefore are subject to additional fees to be determined by Bluebonnet.
- 3. When the developer or prospective developer enters into a line extension agreement with Bluebonnet for service, monies received for engineering design estimates of service will be applied to the cost of construction. Bluebonnet's Line Extension Policy can be found in the Bluebonnet Member Welcome Kit or on the "Residential Development" link on our website located at <u>bluebonnet.coop</u>.
- 4. If the developer or prospective developer does not notify Bluebonnet within a 180 day period of initial design with the intent to proceed, any design fees paid to date will be forfeited and the prospective project will be treated as new.
- 5. A maintenance fee of \$1 per linear foot of trench will be required at the time of contribution by the developer to cover the cost of any necessary repairs in the first year following the completion of Bluebonnet facilities installation.

#### Street Lighting

- 1. Bluebonnet agrees to install street lighting at locations within Site designated by the developer as needed to comply with City or County ordinances and regulations.
- 2. Bluebonnet does not offer any custom lighting solutions at this time. Bluebonnet will install our standard streetlight (see Bluebonnet Specifications in this packet) unless the developer wishes to install his own custom lighting. In this case, Bluebonnet will determine and provide a metering point(s) and the developer will be able to power his custom lighting facilities from this point(s). Developer will be responsible for all installation, operation, and maintenance of custom lighting facilities.
- 3. Bluebonnet will own, operate, maintain and repair the standard lighting facilities. The monthly charge for street lighting service will be according to the applicable rate schedule for lighting service in the Bluebonnet Electric Cooperative Tariff. Payment of the monthly charge for street lighting service will be the responsibility of the developer or an entity designated by the developer.

### Easements / Right of Way

- 1. Bluebonnet shall be granted, at no cost and in writing on recorded plat, all rights-of-way and easements necessary to serve member, overhead or underground for the erection, maintenance, repair, replacement, removal, or use of all wires, poles, machinery, fixtures, or equipment needed to supply and deliver electric service to the member.
- 2. Bluebonnet does not allow any member equipment or material to be attached to its property, except where said equipment and/or materials are required to provide electrical service and said equipment and/or material has been authorized by Bluebonnet.
- 3. Developers and their respective Homebuilders must give Bluebonnet the rights, privileges and easements necessary to construct, operate, repair, replace and perpetually maintain electric facilities located on the member's owned or leased property, and in or on all streets, roads or highways abutting their property. All service lines providing members with electricity and all switches, meters and other appliances and equipment constructed or installed on the property belong solely to Bluebonnet, and Bluebonnet can access the property to repair or service them and, upon discontinuance of service, remove them.
- 4. Bluebonnet shall, at any time deemed necessary, access any equipment owned and/or operated by Bluebonnet. Any obstructions in a platted public utility easement or exclusive Bluebonnet easement such as landscaping, trees, fences, etc. will be removed if discovered by necessity or inspection. Developers and their respective Homebuilders will adhere to equipment clearance requirements noted in attached specifications AND on equipment labels. If the existing items mentioned above are removed, damaged, etc. by Bluebonnet, Bluebonnet expresses no guarantee, written or implied, that these items will be repaired or replaced. Requests for replacement or repair of landscaping, grass, trees, soil, etc. will be addressed and ruled on by Bluebonnet on a case by case basis. Bluebonnet will make every attempt to disturb existing items as little as possible granted their locations do not violate NESC, NEC, or Bluebonnet clearance requirements.

### Front Lot Facilities / Back Lot Facilities

All overhead or underground distribution lines in a subdivision will be built on the front lot lines along public streets. Lines can be constructed along rear lot lines if the following conditions exist.

- 1. There is an accessible roadway from a public road (dedicated to the public or Bluebonnet) along the route of the proposed distribution line. The dedication will include language that prohibits obstructions being placed in the roadway that would prevent ready access, including but not limited to, fences, storage buildings, etc. and are required to be recorded in the deed restrictions for the applicable area(s).
- 2. The accessible, dedicated roadway will be an all-weather road, thirty (30) feet in width and constructed of asphalt, concrete, or crushed rock.
- 3. An all-weather road is defined with adequate culverts, bridges, and base material to support vehicles weighing up to 50,000 pounds during all weather conditions.

### **Inspection Guidelines and Procedures**

- 1. Developer to provide all pertinent conduit contractor information to Bluebonnet Project Coordinator prior to conduit installation. Bluebonnet Project Coordinator will provide all pertinent Bluebonnet Inspector information to developer.
- 2. Developer will schedule and conduct a pre-construction meeting between Bluebonnet Inspector and contractor, who will install conduit at a time mutually agreeable to all parties involved.
- 3. Contractor foreman will review Bluebonnet construction specifications and acknowledge review and receipt prior to trenching and conduit installation.
- 4. Bluebonnet will respond within 48 hours of contractor notification prior to intended trenching times so inspection dates and times can be coordinated.
- 5. Trenches will remain open until inspected and approved by Bluebonnet inspector. Upon inspection, contractor will be advised as to what may or may not be backfilled.
- 6. Bluebonnet retains the right to terminate any conduit installation if inspection reveals noncompliance with Bluebonnet inspection policies, procedures, or specifications until said issues are resolved and approved through re-inspection.
- 7. Bluebonnet Inspector will inspect all road crossings as they are being installed by Road Contractor.
- 8. Equipment pad installation and conduit stubs must meet clearance requirements on all sides as outlined in Bluebonnet Specifications.
- 9. Developer must ensure that his conduit contractor cooperates with Bluebonnet's Inspector and corrects any problems noted. Otherwise, the Bluebonnet certification of the conduit system will be withheld and Bluebonnet's installation of electrical facilities cannot commence. Developers who fail to facilitate prompt resolution to conduit installation problems noted by Bluebonnet's Inspector will not be allowed to install conduit for Bluebonnet on existing or future projects.
- 10. Developer or his/her contractor is responsible for acquiring any and all permits and remitting any necessary fees for trench and conduit installation (excavation plans, traffic control plans, digging permits, etc.)

### **BLUEBONNET INSPECTORS**

Carl Miller – 979-540-6495, <u>carl.miller@bluebonnet.coop</u> Jose Hernandez – 720-670-7299 <u>jose.hernandez@bluebonnet.coop</u> Tim Mittasch – 979-540-7159 <u>tim.mittasch@bluebonnet.coop</u> Kenneth Roush – 512-468-5088 <u>kenneth.roush@bluebonnet.coop</u> Jose Villarreal – 512-988-1885 <u>jose.villarreal@bluebonnet.coop</u> Martin Dorantes – 512-748-4453 <u>martin.dorantes@bluebonnet.coop</u>

### **Bluebonnet Specifications**

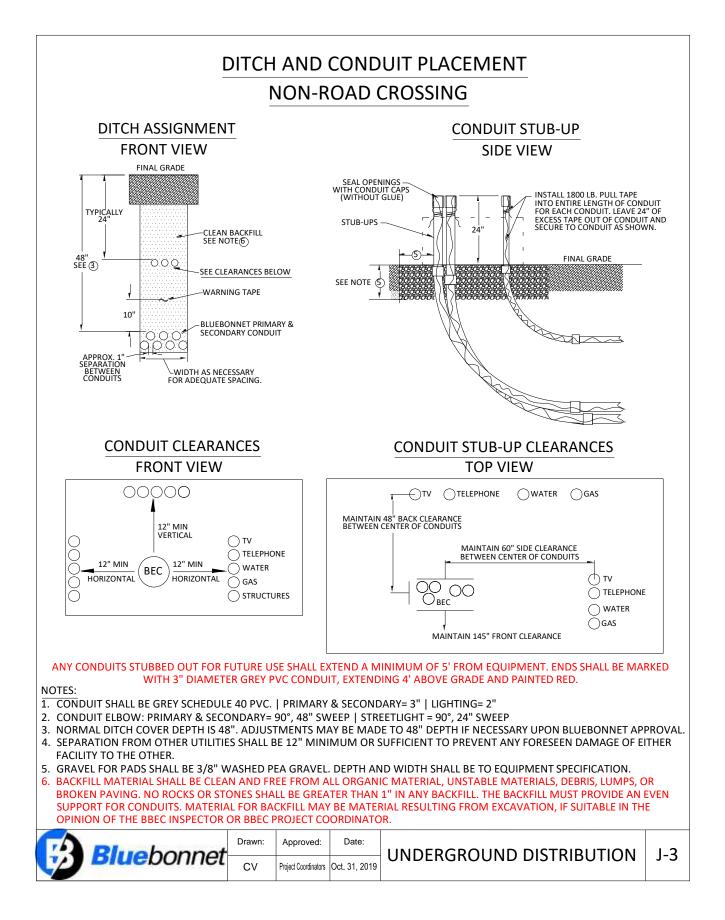
Ditch and Conduit Placement Road Crossing Pad Mount Switchgear Easement Requirements Dimensions and Wiring Single-Phase Transformer Dimensions and Wiring Single-Phase Sectionalizer Three-Phase Transformer Pad 45-750 kVA Three-Phase Transformer Pad 1000-2500 kVA Dimensions for Three-Phase Sectionalizer 600A Standard Residential Streetlight Right-of-Way Clearing Guide Switchgear Dimensions and Installation Meter Loop Specifications (Multiple)

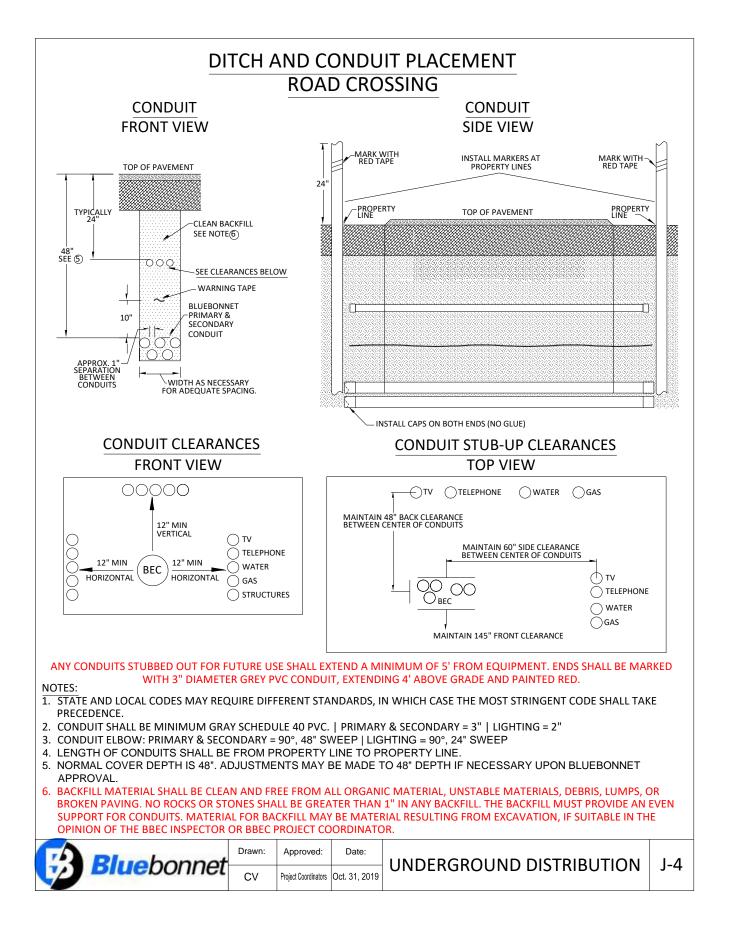
#### **Additional Notes**

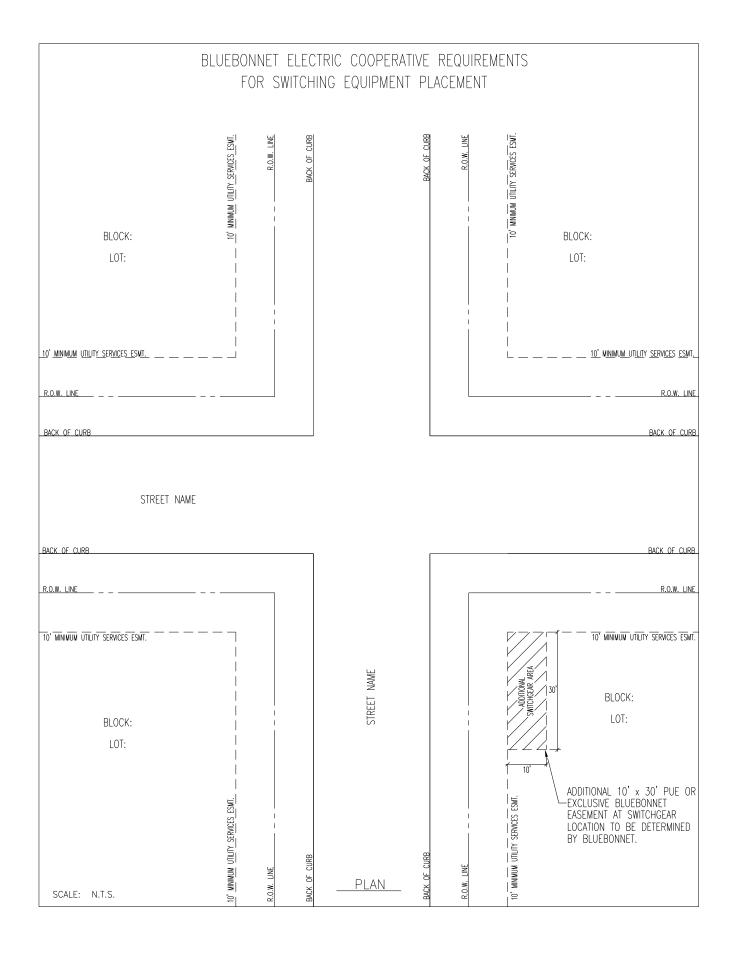
Underground electrical lines in residential developments (including apartment complexes and any commercial service) shall be looped to accommodate the ability to feed from two or more directions so that in the event of an outage the most number of customers can be provided power until the failed line or equipment is restored. Avoid looping back in the same ditch. Never loop back to the same riser pole, sectionalizing cabinet, or switchgear.

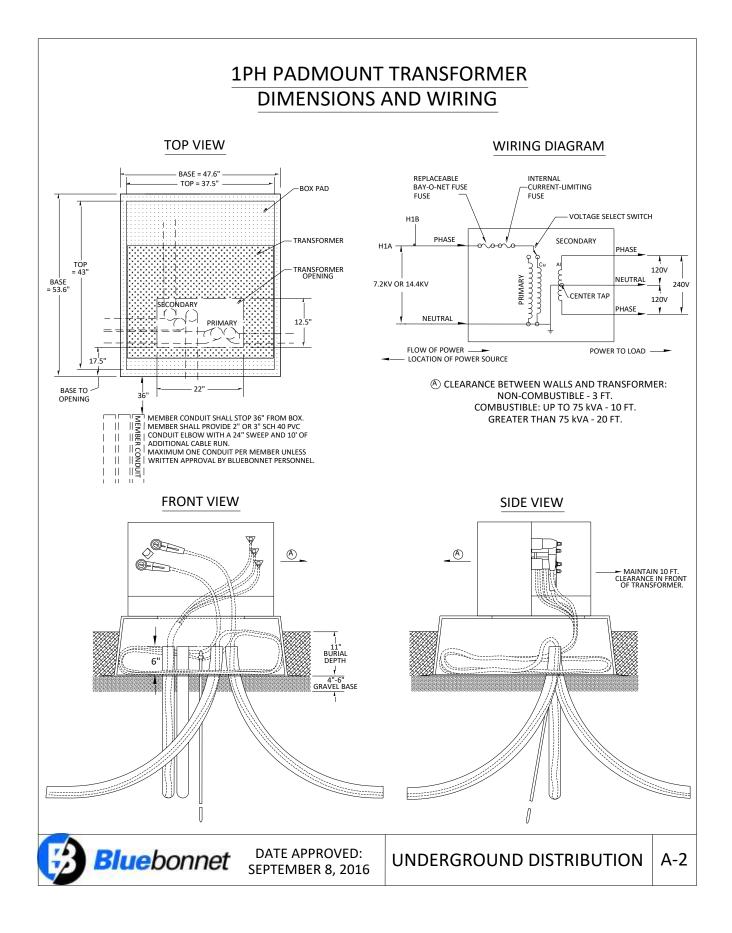
Developments with lots greater than 1.5 acre are required to be designed with sectionalizers at the front lot lines within the PUE or BBEC Easement.

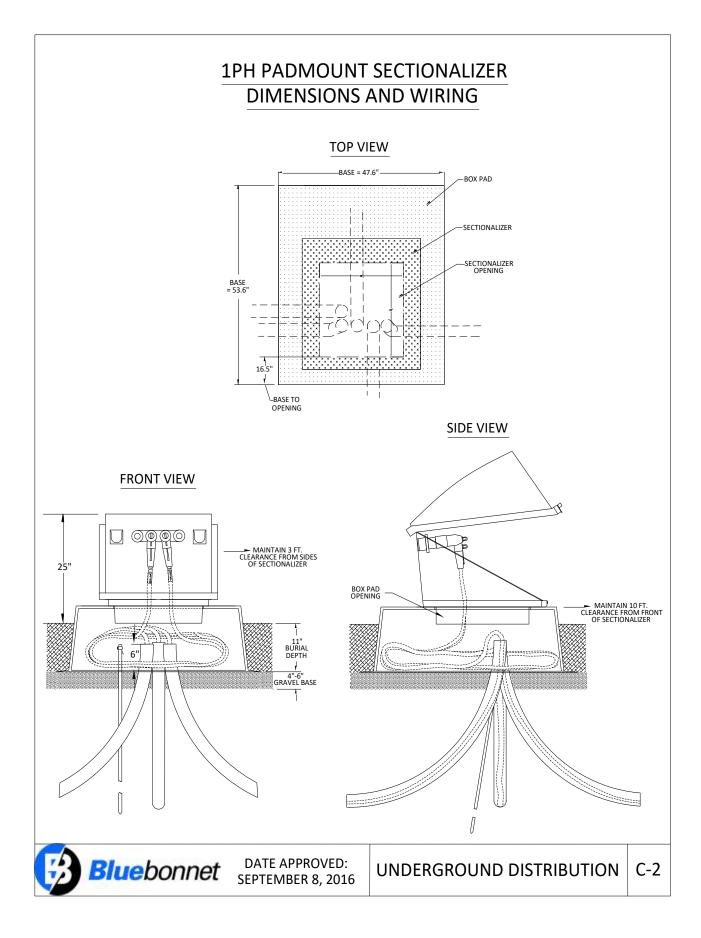
The main electrical disconnect for each electrical service shall be installed on the exterior of the building, in a location approved by Bluebonnet Electric. (2015 International Fire Code, 509.3)

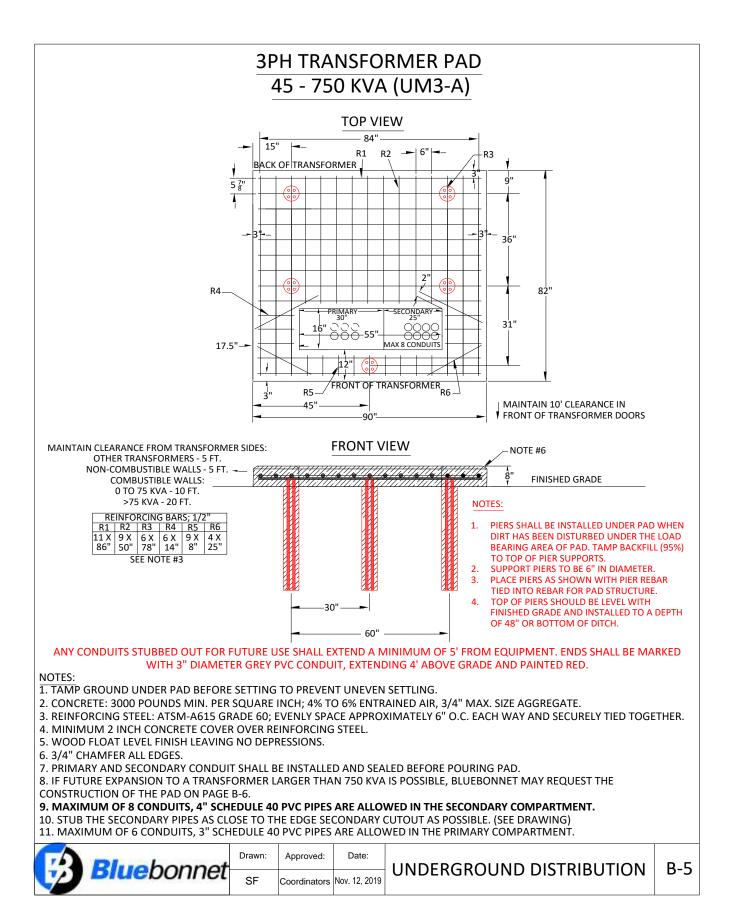


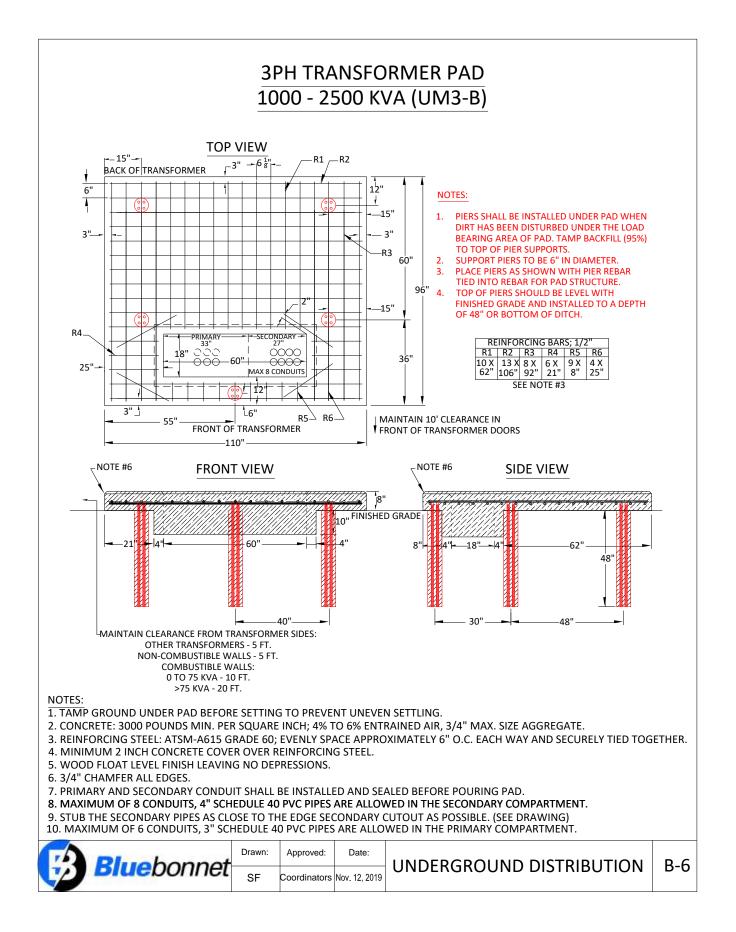


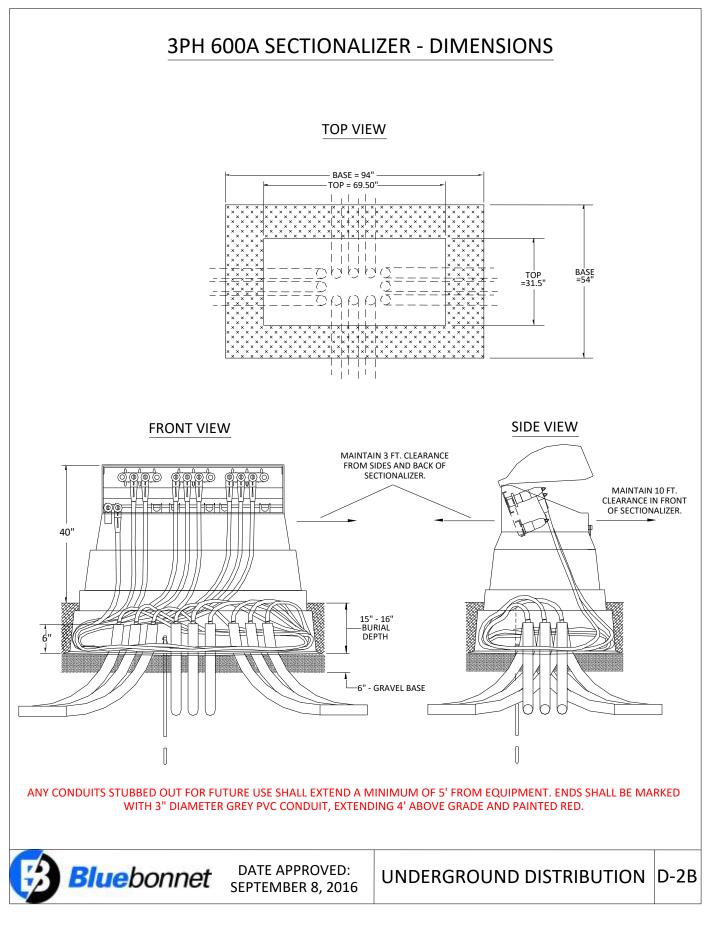


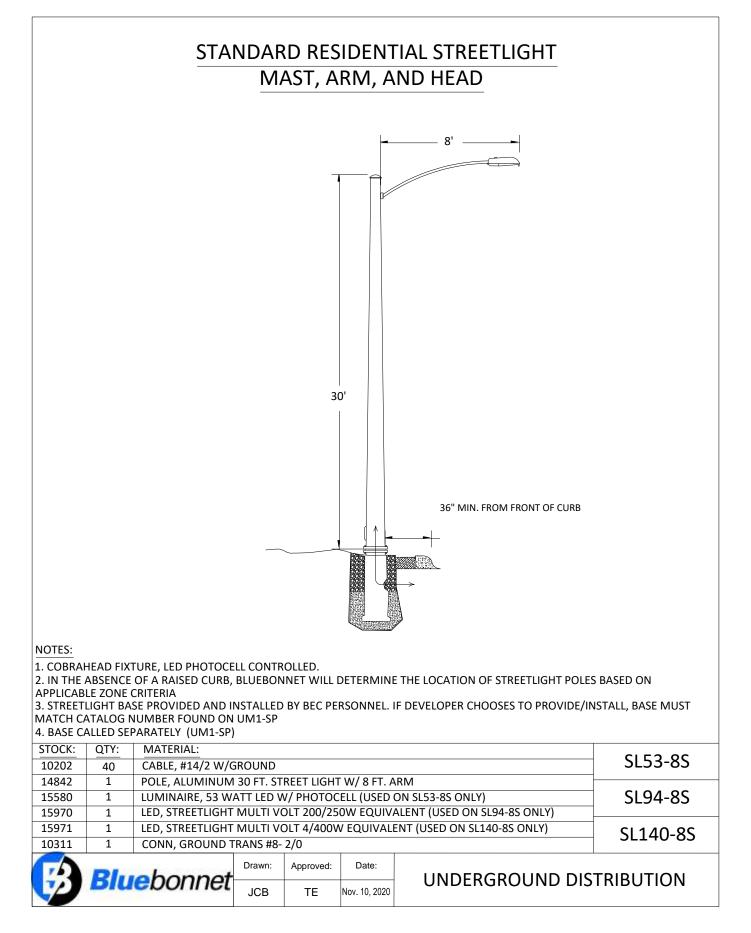


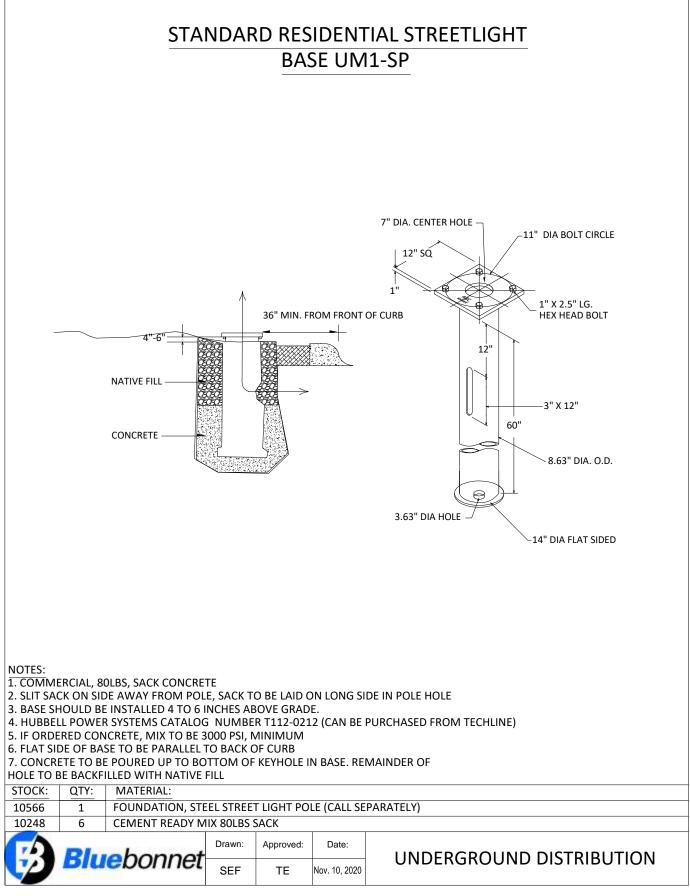


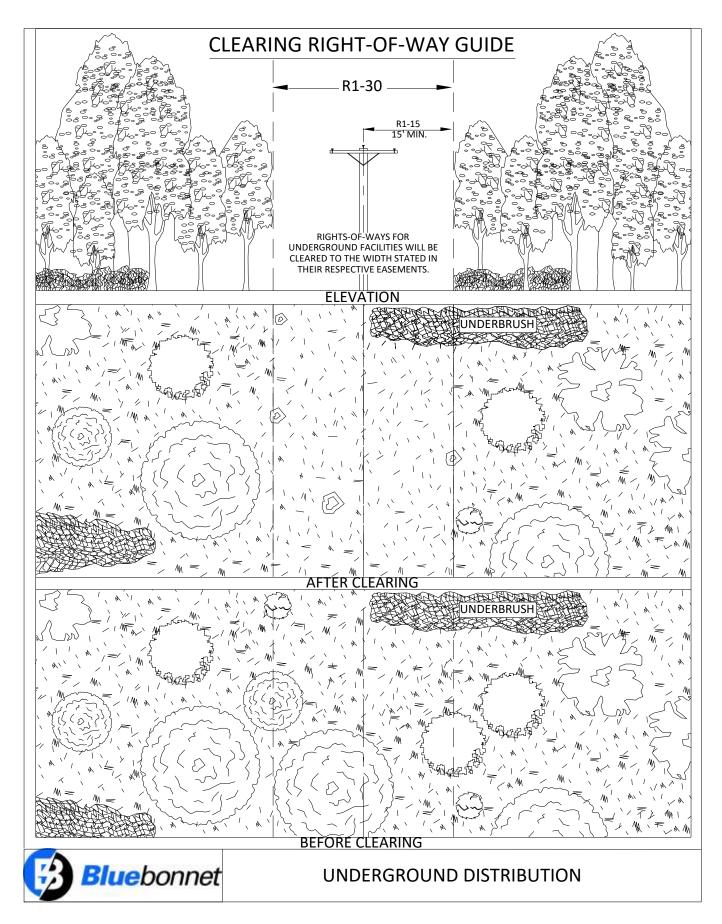


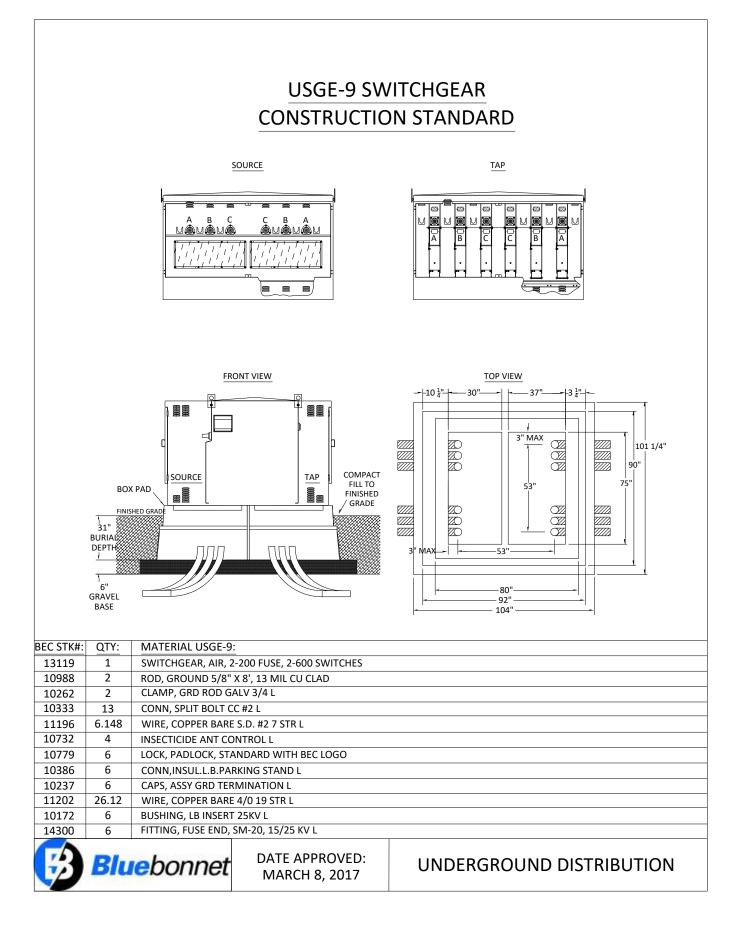


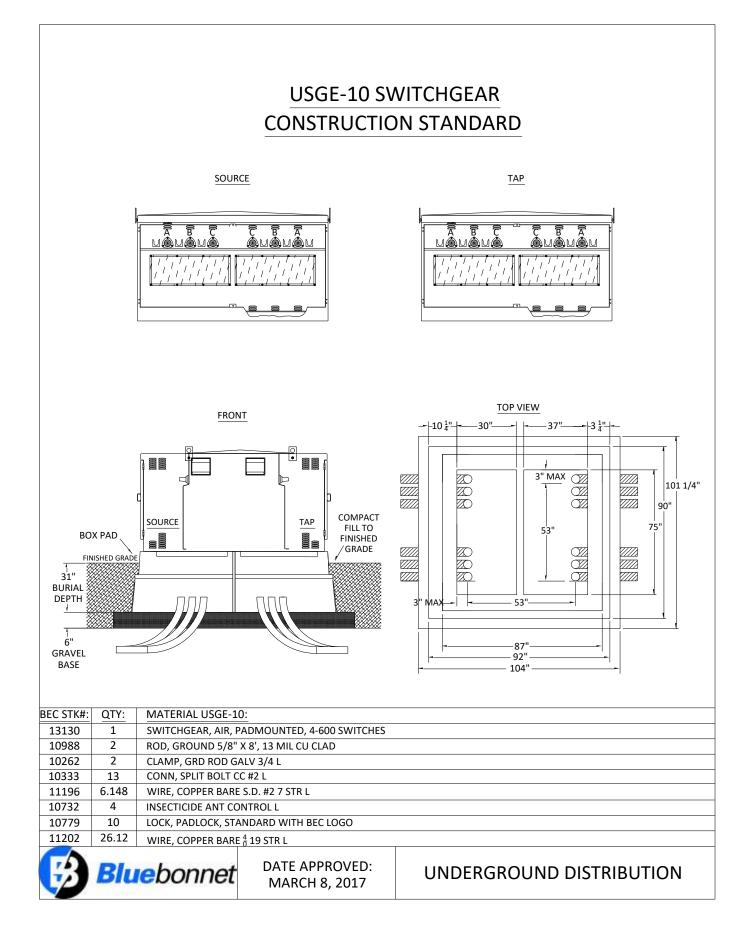


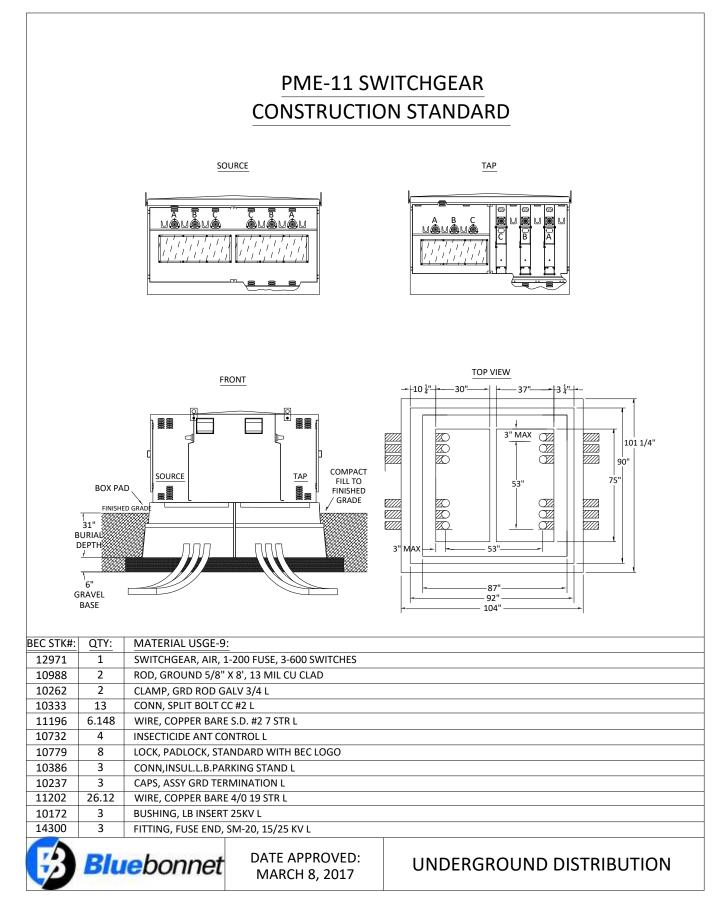


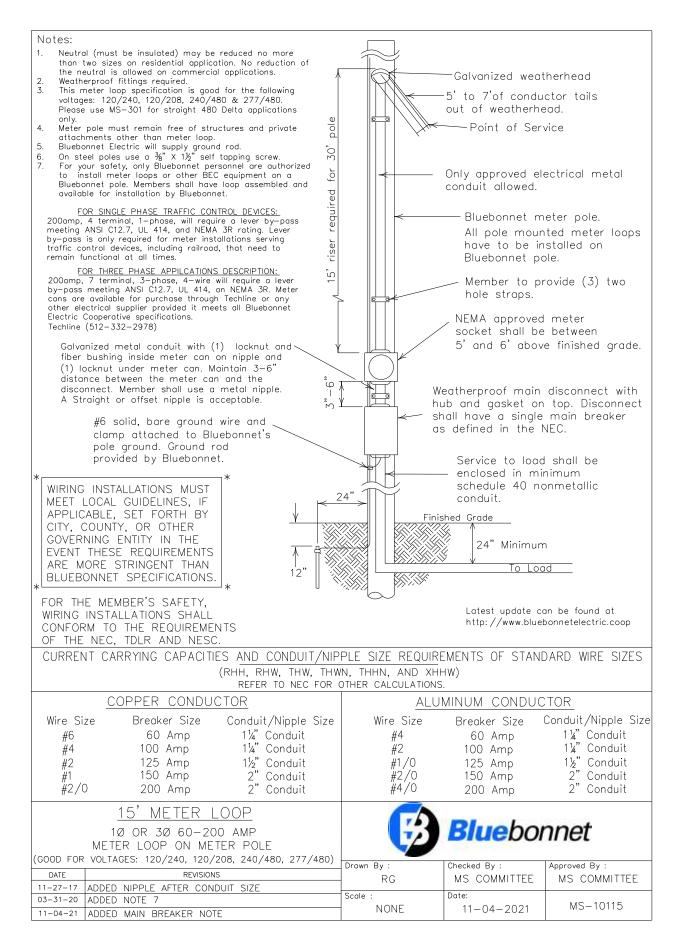


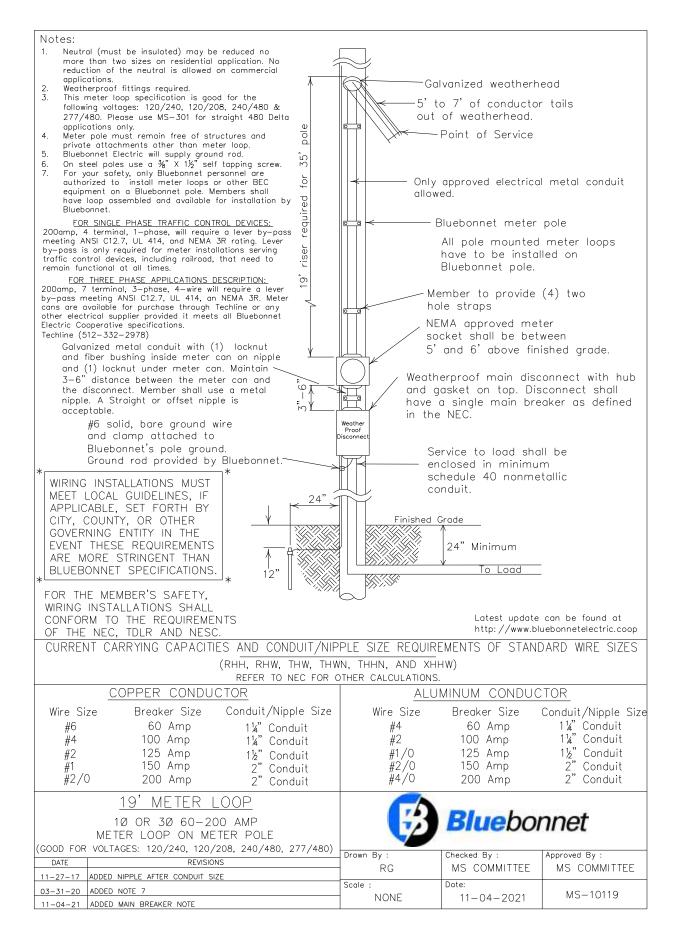


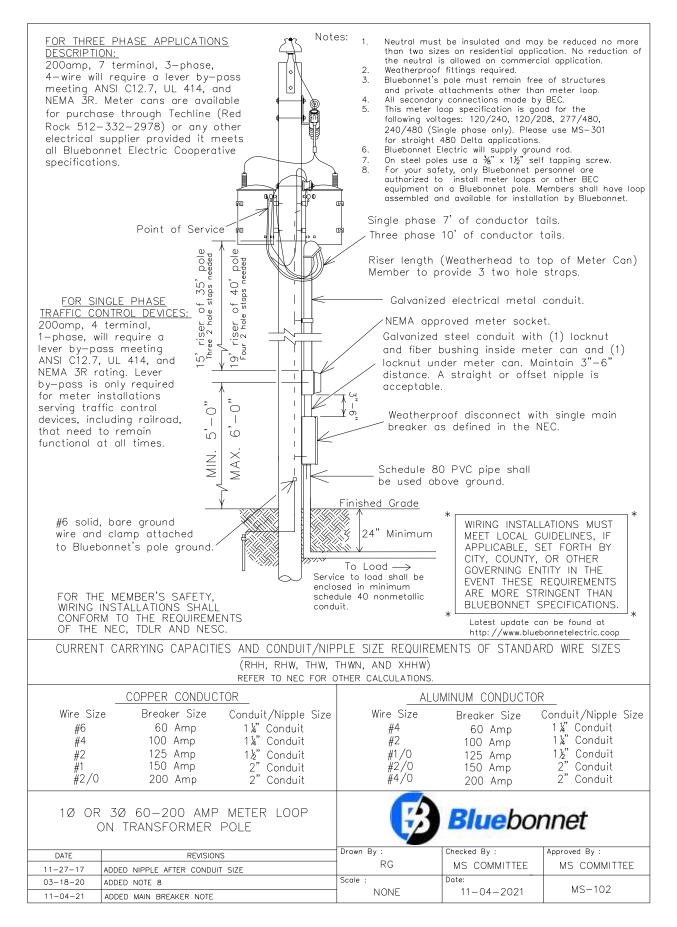


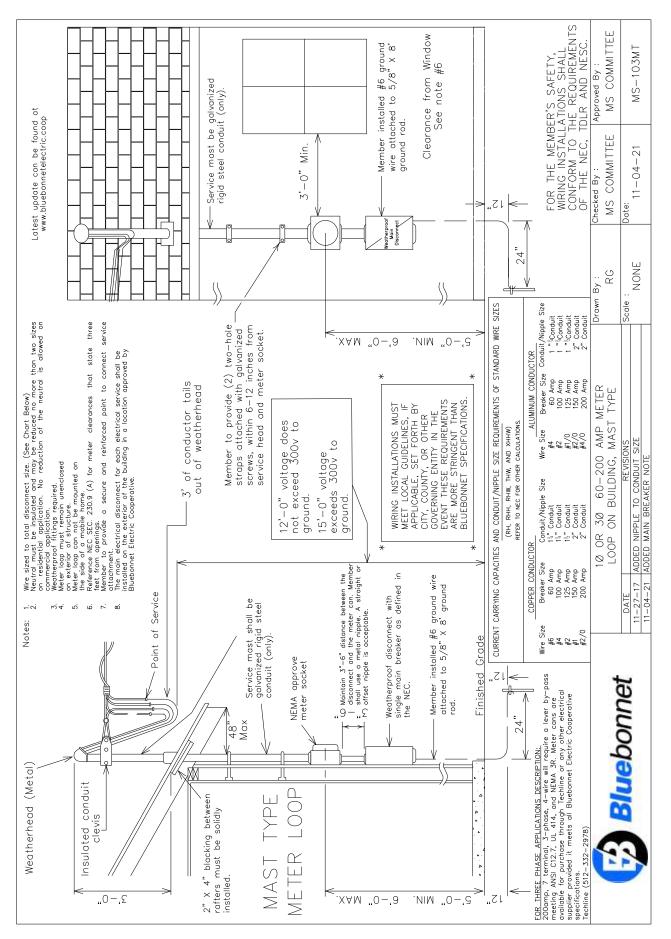


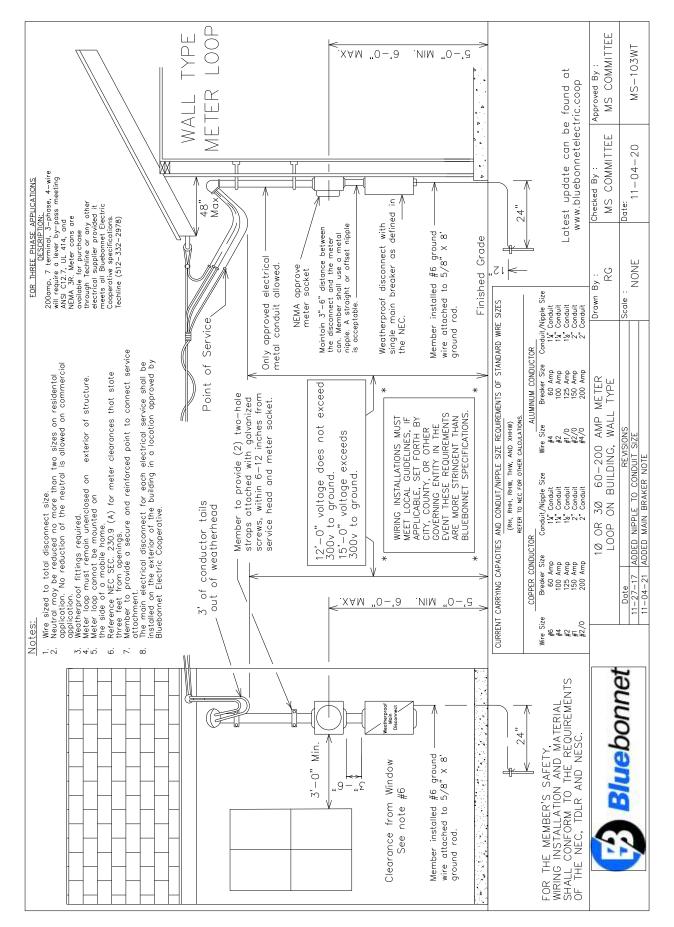


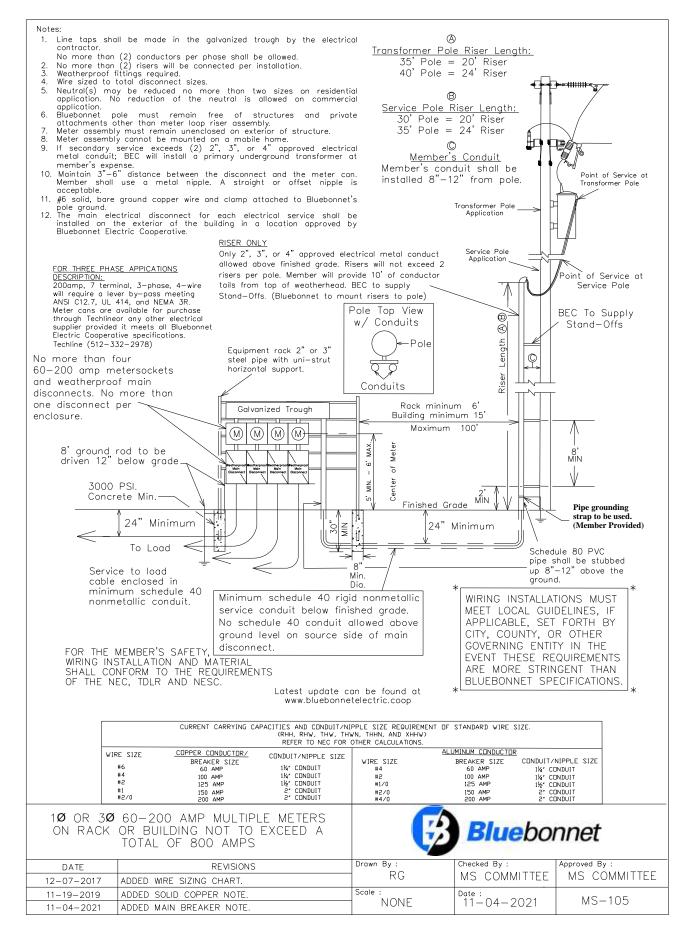


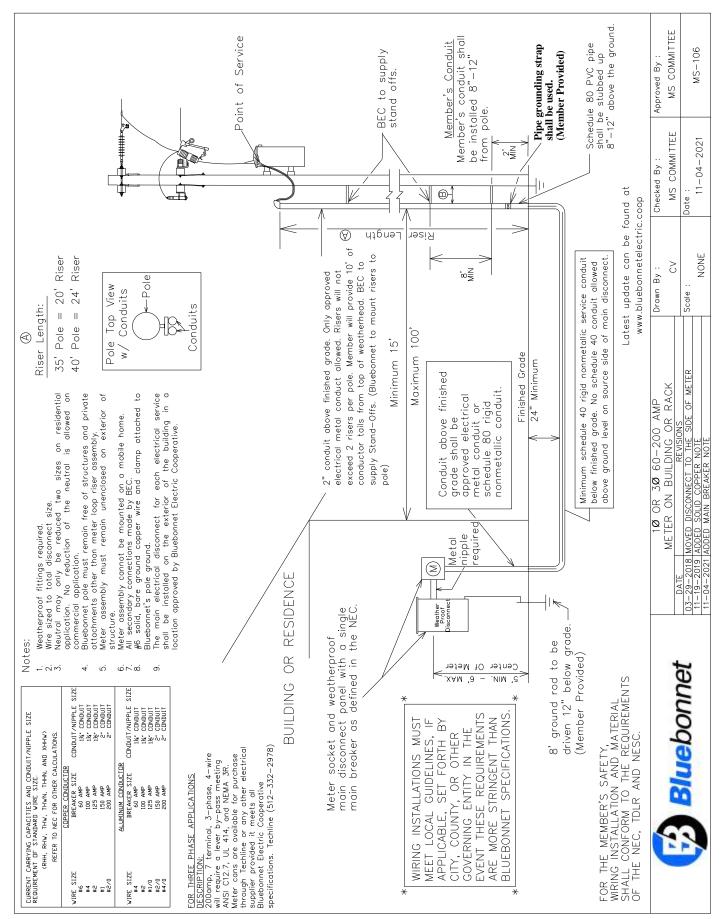


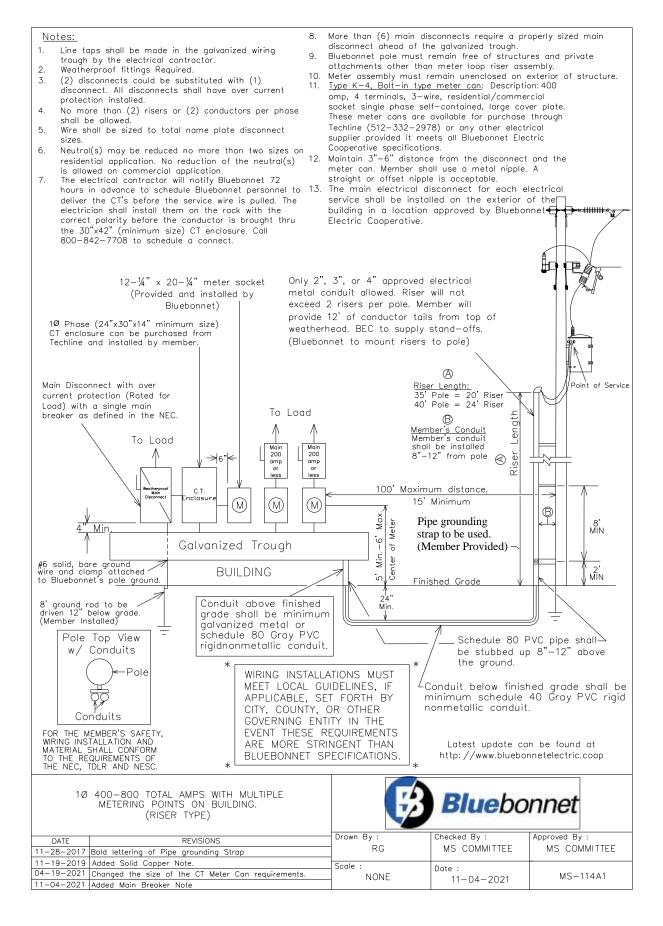


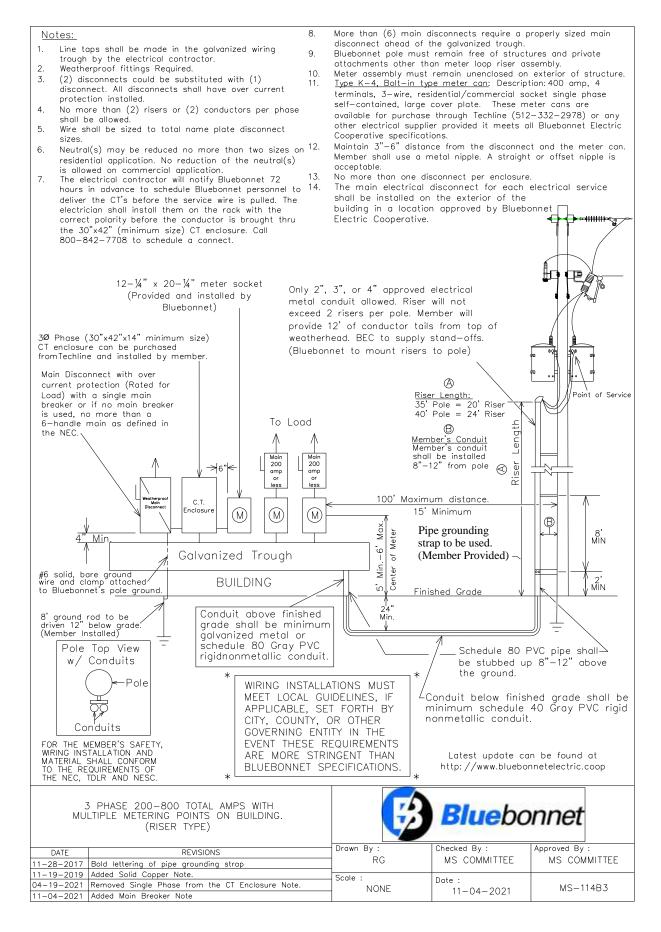


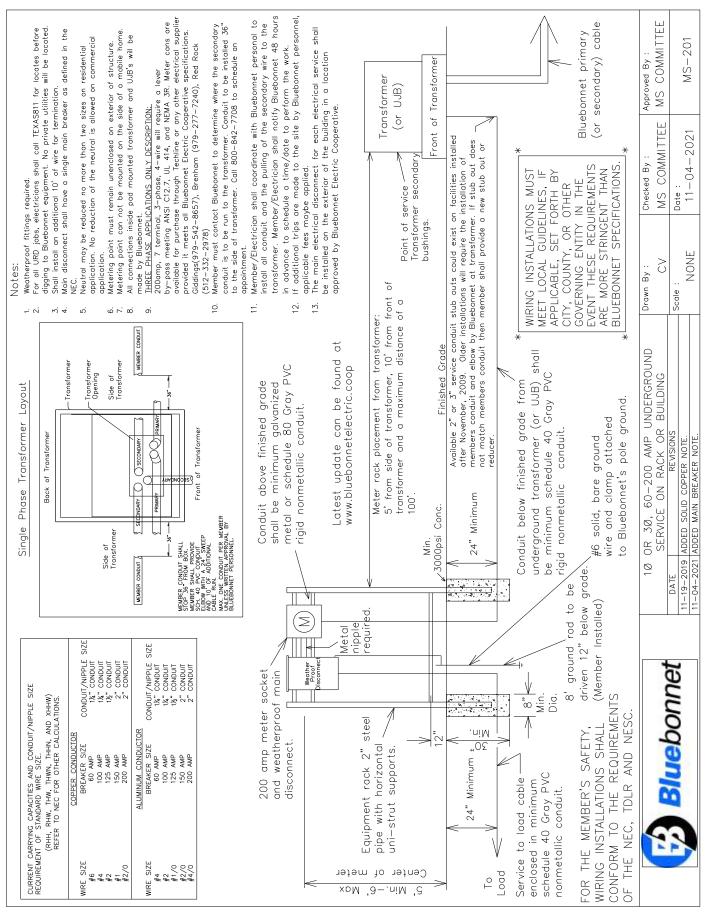


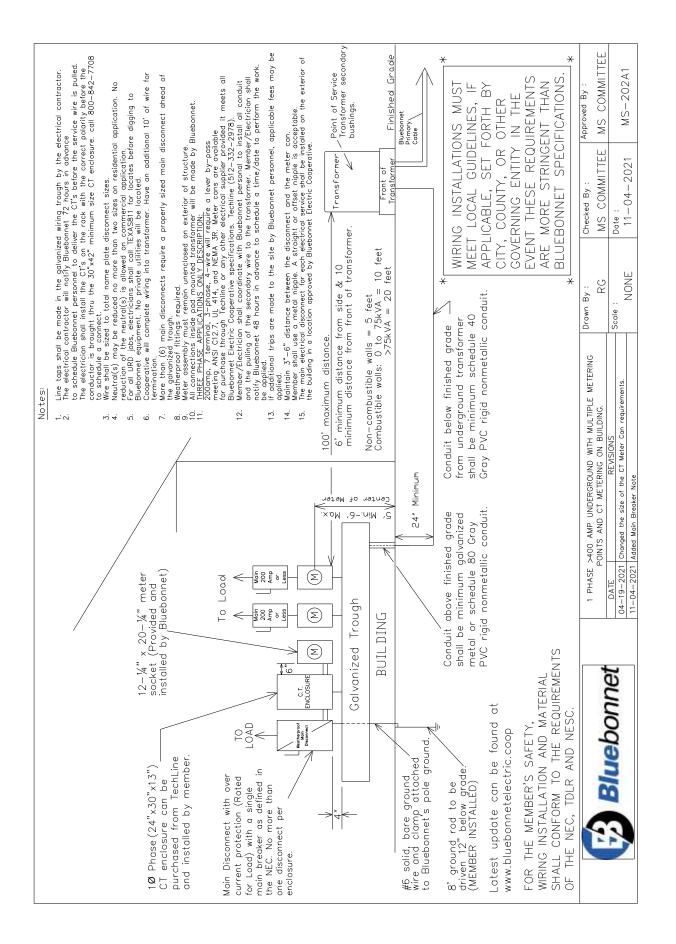


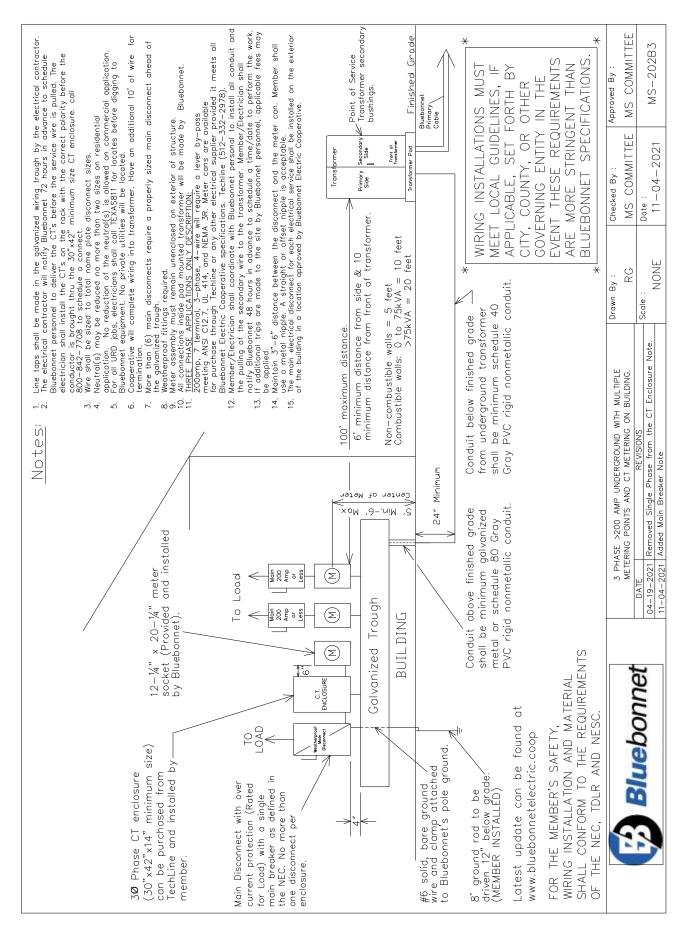


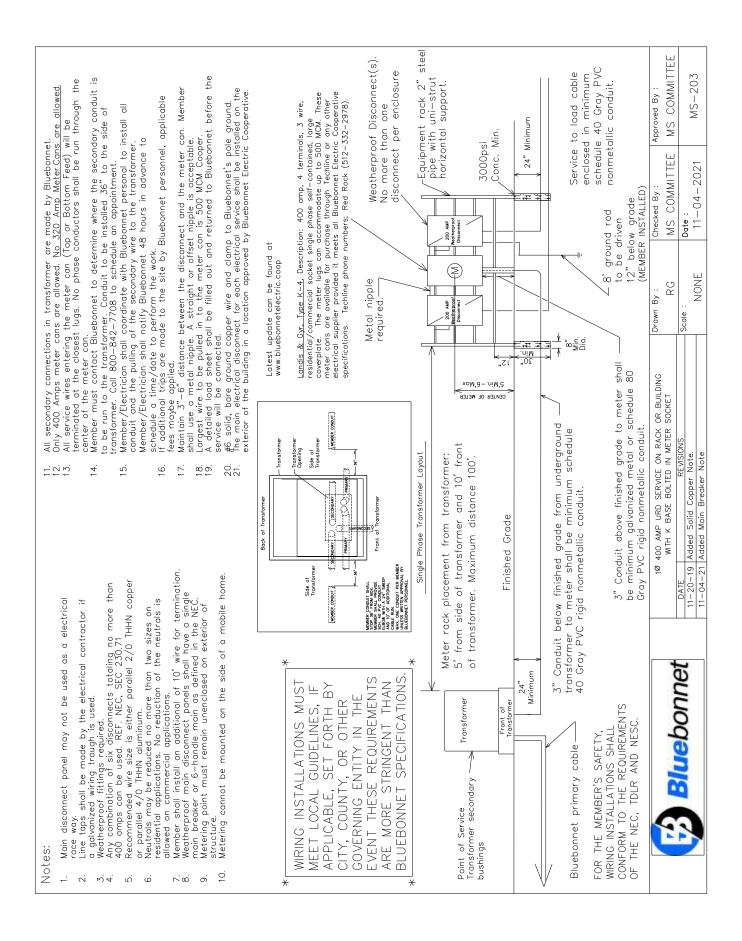


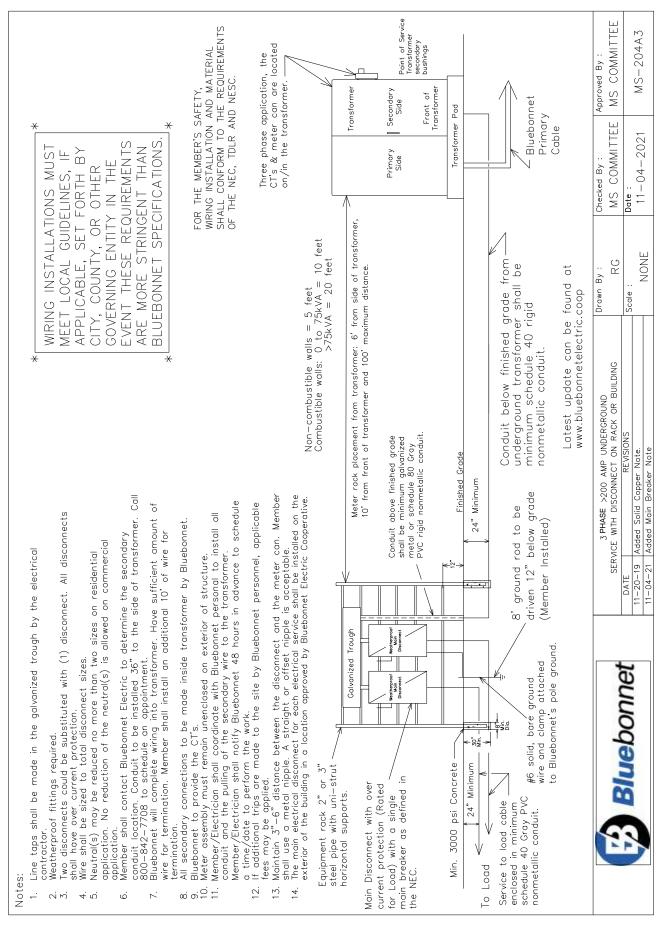




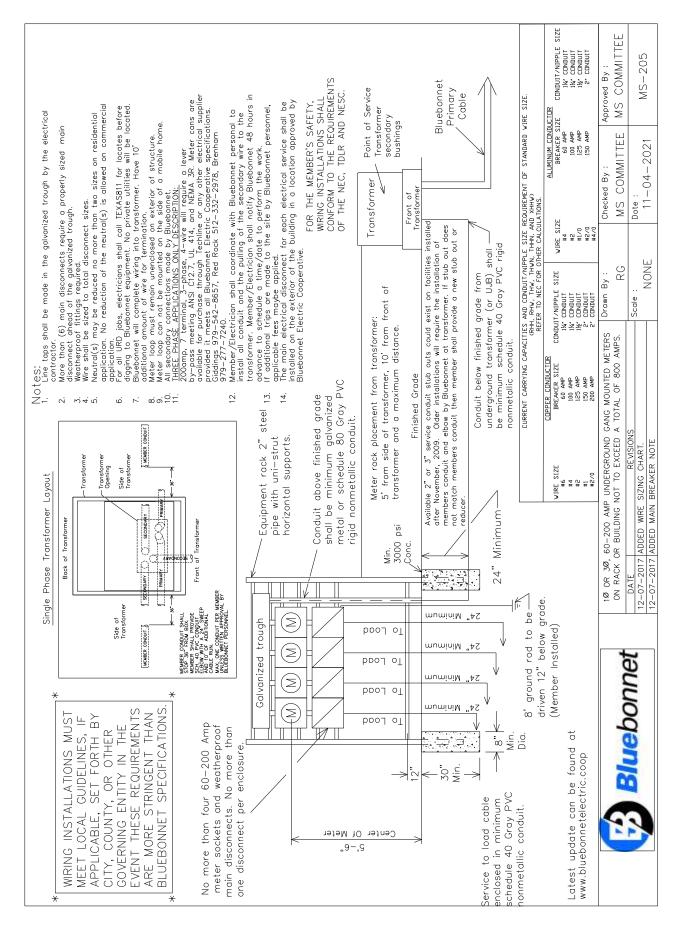




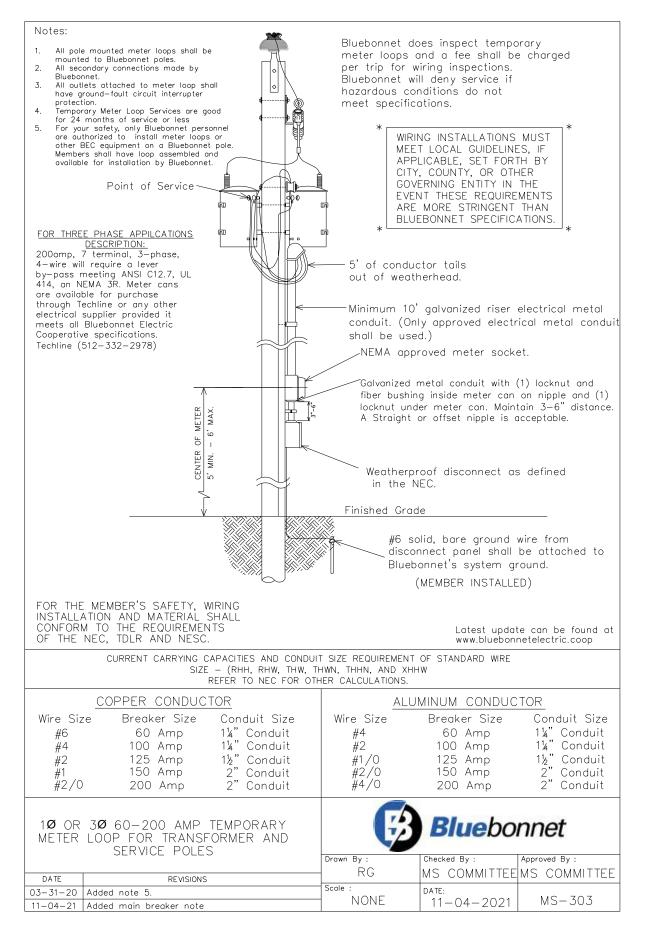




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Notes: 1. All cemporary wiring situal meet national electrical code standards. 2. All outlets attached to meter loop shall have ground-fault circuit interrupter protection. 3. For all URD jobs, electricians shall coll TEXASB1 for locates before digging to Bluebonnet equipment. No private utilities will be located 4. Service wires shall be located to the no side of the meter brase	o to to to to to to to to to to to to to	inspect tempol shall be charge Bluebonnet v bus conditions on not meet spe i not meet spe i not meet spe i not meet spe shall have su nation. nside pad mou nside by Blue Loop Services service or les	for k former * former former	WIRING INSTALLATIONS MUS MEET LOCAL GUIDELINES, I APPLICABLE, SET FORTH B CITY, COUNTY, OR OTHER GOVERNING ENTITY IN THE	LLATIONS MUST GUIDELINES, IF SET FORTH BY , OR OTHER NTITY IN THE
Weatherproof disconnect as in the NEC.	<ol> <li>The main electrical exterior c by Bluebo defined</li> </ol>	trical discor ce shall be building in Electric Co	 *	EVENT THESE REQUIREMENTS ARE MORE STRINGENT THAN BLUEBONNET SPECIFICATIONS	REQUIREMENTS RINGENT THAN SPECIFICATIONS
Metal Nipple		Minimum	3' and Maximum 5'	}	
Vin5' Mo Vin5' Mo Hub Hub Hub	of Meter		Any source side conductor ahead of the main disconnect panel that is above ground must be installed in a minimum of schedule 80 rigid nonmetallic conduit.		Transformer (or UJB)
	Center		Point of Transformer bushings Einischad Oradio	of Service	Front of
#6 Bare Copper Ground 12" #6 Wire and Rod will be ((min.) Wire instelled by Member.	#6 Bare Copper Ground	2X4 Stud	Brace	Minimum	
24	24"	*	Member shall use non metal flex pipe to install service to transformer or UJB.	netal flex pipe to srmer or UJB.	
5/8" X 8" copper ground rod provided and installed by men	und rod 1 by member.			Bluebonnet Primary (or Secondary) Cable	snnet Primary Secondary) Cable
FOR MEMBER SAFETY, WIRING INSTALLATION AND MATERIAL SHALL CONFORM		CURRENT CARRYING CAPACITIES AND CONDUIT/NIPPLE SIZE REQUIREMENT OF (RHH, RHW, THW, THNN, AND XHHW) REFER TO NEC FOR OTHER CALCULATIONS.	CITIES AND CONDUIT/NIPPLE SIZE REQUIREN (RHH, RHW, THW, THNN, AND XHHW) REFER TO NEC FOR OTHER CALCULATIONS.		STANDARD WIRE SIZE
TO THE REQUIREMENTS OF THE NEC, TDLR AND NESC.		COPPE IZE BREA	DR CONDUIT SIZE WIRE SIZE 11/2" CONDUIT #4 11/2" CONDUIT #2	BRE/	CTOR CONDUIT SIZE 114" CONDUIT 118" CONDUIT
Latest update can be found at www.bluebonnetelectric.coop		#2 125 AMP #1 150 AMP #2/0 200 AMP	1½ CONDUIT #1/0 2" CONDUIT #2/0 2" CONDUIT #4/0	125 150 200	12. CONDUIT 2. CONDUIT 2. CONDUIT 2. CONDUIT
	TEMPORARY METER LOOP		E Drawn By : RG	Checked By : MS COMMITTEE	Approved By : MS COMMITTEE
1aunoamia	DATE REVISIONS 03-29-2018 ADDED ADDITIONAL METER SETUP. 11-04-2021 ADDED MAIN BREAKER NOTE	REVISIONS L METER SETUP. AKER NOTE	Scale : NONE	DATE: 11-04-2021	MS-302



### **Material Standards:**



Underground warning tape must be 6" width, RED in color with BLACK lettering, and read "Caution Buried Electric Underground". \*Normally, this material is only sold in 1000' rolls.\*



# MEMBER RESPONSIBILITY

# **BLUEBONNET RESPONSIBILITY**

Deliver essential project documents to Bluebonnet Electric Coop. - Site plan files (CAD Format), load information, information request form(s), project schedule.	BEFORE THE CLOCK STARTS	Facilitate correspondence with member/developer to discuss needs and review available information.         Provide Bluebonnet Developer's Package (Commercial/ Residential); including standard Bluebonnet Easement.         Collect information from Member/Developer.         Verify a complete member package has been received, including all required documentation.
Host a site visit and/or Pre-design Meeting/Call with Bluebonnet Representative(s). Provide up to date and accurate Project Schedule for all stages, including desired energization date.	WEEK #1	Attend site visit or Pre-design meeting, evaluate site layout, utility coordination, member construction coordination, jobsite construction access, etc.
**Bluebonnet Electric cannot begin design of project until all required documentation is received.**	WEEKS #2-#5	Design electric service layout; coordinate with the electric system (circuit capacity, fuses). Size equipment, determine rate class for Community Representative to communicate to Member.
	WEEKS #6-#7	Prepare and submit any necessary permits. Schedule and complete field staking of project. Finalize and secure all easements.
	WEEK #8	Create cost estimate and deposit and send cost letter and Site Ready Letter to developer.
Expedite payment to Bluebonnet Electric for project. Provide any required third party easements and outstanding information.	WEEK #9	
**Bluebonnet Electric will not release project for scheduling (apartments and subdivisions) until addressing information is	WEEKS #10-#11	Process project payment.
received.**	WEEK #12	Prepare for and release project to construction. Verify material availability and receipt of developer's Site Ready Letter.
**Bluebonnet Electric cannot begin construction of project until Site Ready documentation is received.** Construction crews will leave the site if suitable construction conditions are unsatisfactory.	WEEKS	Upon release, Construction Lead (Contract Coordinator or Bluebonnet Construction) will contact member within two business days to provide anticipated construction start date, duration, planned completion, etc.
Member completes preparation for final electric service delivery.	#13-#28	Complete inspections and accept installations. Verify site is prepared and ready for construction. Construct Bluebonnet Electric Facilities.
Member requests initiation of final electric service.	WEEKS #29-#30	Inspect final installation. Energize project and initiate electric service.

A. If a Member step is late, the project clock **<u>STOPS</u>**. Members/Developers are highly encouraged to stay on top of payments, required easements, and all crucial deliverables and documentation.

B. Elapsed times are not a guarantee. More than thirty weeks may be needed for larger scope projects or projects that require significant upgrades to Bluebonnet Electric's system infrastructure.

C. Member/Developer is required to provide Bluebonnet Electric with any and all required easements, including third party, prior to commencing construction.

D. Bluebonnet Engineering staff are responsible for all steps from project inception through Week #12. Weeks #13 - #30 are managed

by Bluebonnet Construction Staff and are denoted in **BLUE**.

E. Permitting schedule is contingent on regulatory agency approval (response times vary).

F. Member/Developer is required to notify construction once site is ready by returning a signed Site Ready Letter. Projects will not be released for scheduling until this document has been returned.

During the **planning, engineering, and design phase** of your project your main point of contact will be one of Bluebonnet's Project Coordinators. If the Project Coordinator for your project is not available, one of the other team members will be glad to assist you.

Shawn Ely	Rodney Gerik	Clemente Verastegui
shawn.ely@bluebonnet.coop	rodney.gerik@bluebonnet.coop	clemente.verastegui@bluebonnet.coop
Office: (979) 542-8518	Office: (979) 542-8527	Office: (979) 542-8542
Cell: (979) 540-7361	Cell: (979) 540-8814	Cell: (512) 578-6393
Scott Iselt	Shane Mathison	Thomas Ellis (Manager)
scott.iselt@bluebonnet.coop	shane.mathison@bluebonnet.coop	thomas.ellis@bluebonnet.coop
Office: (979) 542-8522	Office: (979) 542-8540	Office: (979) 542-8545
Cell: (979) 540-0195	Cell: (512) 577-6817	Cell: (979) 540-6146
Dalton Voight	Jorge Varillas	Wyatt Rosenauer
dalton.voight@bluebonnet.coop	jorge.varillas@bluebonnet.coop	wyatt.rosenauer@bluebonnet.coop
Cell: (512) 629-3771	Office: (512) 764-2838	Office: (979) 542-8665

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During the **construction**, **inspection**, **and metering phase** of your project your main point of contact will be Bluebonnet's Contractor Coordinator OR Assistant Superintendent. Bluebonnet's personnel cover specific areas of the service territory; areas are listed with their contact information.

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